

DWR WAREHOUSE
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EXECUTIVE SUMMARY

Butte Creek Watershed Coordinator Assistant

Name of Applicant and Principal Investigator

Allen Harthorn, Chair, Board of Directors
Butte Creek Watershed Conservancy

Project Description and Primary Biological/Ecological Objectives

The Butte Creek Watershed Conservancy (BCWC) has received a grant from the For the Sake of the Salmon (FSOS) to fund a watershed coordinator. This proposal is to provide matching funds to support the efforts of the coordinator that will soon be hired by the BCWC. BCWC is involved in a long-range planning effort involving landowners, stakeholders, agencies and the Department of Geography and Planning at California State University, Chico (CSUC) and funded by U.S. Fish and Wildlife Service (USFWS), CALFED and National Fish and Wildlife Foundation (NFWF). Significant technical support has been provided by the California Department of Fish and Game (CDFG). This process involves coordinating stakeholder and watershed advisory committee (WAC) meetings, coordinating the development of an existing conditions report, researching data gaps, developing a watershed management strategy (WMS) and developing an implementation strategy. The scope of work for this process is extensive and FSOS has recognized the need for a coordinator to assist with the day to day operations of this project. The coordinator assistant will be the primary staff person responsible to the coordinator, BCWC and the WAC. The BCWC has provided an office for the coordinator and the assistant and will arrange all necessary payroll and supplies to support the office. The coordinator and the assistant are key employees in integrating the many diverse interests and entities in the watershed. The position will be for one year. The request is for \$32,270 to cover the cost of the full time assistant, benefits and operating expenses.

Approach/ Tasks/Schedule

Watershed coordination is a recognized necessity to facilitate the process of identifying watershed needs and the strategies to implement restoration, protection and enhancement activities. The coordinator assistant will be responsible for support of the Watershed Coordinator and activities related to the planning and implementation of the stakeholder and WAC meetings, maintaining mailing lists, assisting with reporting, and management of the BCWC office and information output.

Justification for Project and Funding by CALFED

FSOS has determined that Butte Creek is one of the top priority watersheds in Northern California because of the unique runs of spring run Chinook salmon and steelhead trout. Development of a watershed management strategy is critical to the protections of these species and their habitats. These objectives are consistent with CALFED objectives and matching support is justified to facilitate the process.

Budget Costs and Third Party Impacts

The budget for the coordinator assistant is:	Salary	\$18,720
	Fringe benefits	5,616
	Other direct costs	5,000
	Overhead 10%	2,934
	Total	\$32,270

There will no third party impacts from the hiring of a staff assistant. This position will be solely to support the coordination and planning efforts of the Watershed Coordinator and the BCWC.

Applicant Qualifications

The Butte Creek Watershed Conservancy was formed in September of 1995 to protect, restore and enhance the cultural, economic and ecological heritage of the Butte Creek Watershed through cooperative landowner actions. The BCWC has been instrumental in initiating a number of critical efforts to achieve this mission. BCWC works closely with CSUC, stakeholders and the agencies involved in management of these resources and has expanded its roles dramatically in recent months. BCWC received non-profit 501 (c) 3 status in November of 1996 and received its first grant in February of this year. The grant is for the Watershed Coordinator and BCWC has been meeting the requirements of the funding foundation, FSOS, to ensure that the selection of the coordinator is supported by a broad base of stakeholders and other interests. BCWC recently completed the first election of directors and ratified the new board at the July meeting. The board consist of representatives from the upper watershed, upper ridge, canyon and valley sections. Board members individually represent Sierra Pacific Industries, farming interests, conservation and fishing groups, and private landowners. This group has met the requirements for diversity set by FSOS and approval has been given to execute the contract and hire the watershed coordinator. The fiscal agent for the BCWC is Scott Gailey, CPA, founding director with over 12 years experience with all aspect of accounting and fiscal management.

Monitoring and Data Evaluation

The coordinator assistant will be evaluated regularly by the Watershed Coordinator and the Board of Directors of BCWC to ensure timely and efficient completion of the duties required.

Local Support/Coordination with other Programs/Compatibility with CALFED Objectives

The project on Butte Creek to develop a WMS has brought together almost all the agencies and stakeholders involved in resource management and has received unparalleled support for these efforts. Successful development of a watershed plan for Butte Creek is a high priority for CALFED, USFWS and CDFG.

Butte Creek Watershed Coordinator Assistant**Applicant, principal investigators**

Allen Harthorn, Chair, Board of Directors
Butte Creek Watershed Conservancy

Type of organization and tax status

Local, landowner driven conservation group;
Tax status: Non-profit educational 501(c)3

Tax identification number and or contractor license

68-0367021

Technical and Financial Contact person

Allen Harthorn, Scott Gailey, CPA 686 Rio Lindo, Chico CA 95926
916-343-6565, 916-893-8245 FAX

Participants/Collaborators in Implementation

NFWF, USFWS, CALFED, For the Sake of the Salmon, Butte Creek Watershed Conservancy

RFP project group type

Other Services (planning)

Project description and Approach

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Location and or geographic boundaries of project

The Butte Creek Watershed, located in Butte, Glenn, Colusa and Sutter Counties.

Expected benefits

The assistant will be crucial to the success of the Watershed Coordinator and the benefits of all the planning activities toward CALFED, CDFG, USFWS and EPA objectives will accrue from support for this position

Background and biological/technical justification

Butte Creek has a long history of use since the arrival of Euro-American and other ethnic groups in search of fortunes in California's gold fields. Hydraulic mining has scarred hillsides and left large expanses of dredger tailings throughout the lower part of the canyon section. Canals built for water conveyance were quickly converted to other uses such as hydroelectricity after the gold boom ended. Grazing of livestock has always been a part of the Butte Creek history. More recent appropriations of water in the valley portions of the creek have all but used up the existing flows and most of the imported flows from the West Branch of the Feather River (part of the modern day hydroelectric system). Lack of adjudication in the lower part of the valley portion, unregulated diversion and drainage systems, connection to more Feather River water and seasonal diversion of the entire creek through the Sutter Bypass makes Butte Creek one of the most complicated watersheds in the State. In addition, the modern day development of domestic water supplies and rapid development along the ridge in the town of Paradise and surrounding areas, development in the lower canyon and heavy recreational pressures are negatively affecting water quality and quantity.

The complicated nature of the Butte Creek Watershed makes it equally complicated to bring together the diverse interest to develop a strategy that will be acceptable to the majority of interests. Supporting coordination efforts through the BCWC will have very positive effects on the process and allow others who have been trying to manage the efforts of the CSUC Watershed Project and the BCWC efforts a little relief as the significant components of the projects all come together. The upcoming 12- 18 months will be the most intense for the planning activities and all the staff support will be a necessity.

Proposed Scope of Work

Watershed coordination is a recognized necessity to facilitate the process of identifying watershed needs and the strategies to implement restoration, protection and enhancement activities. The coordinator assistant will be responsible for support of the Watershed Coordinator and activities related to the planning and implementation of the stakeholder and WAC meetings, maintaining mailing list, assisting with reporting, and management of the BCWC office and information output. The coordinator assistant will be the primary staff person responsible to the Watershed Coordinator, BCWC and the WAC. The BCWC has provided an office for the coordinator and the assistant and will arrange all necessary payroll and supplies to support the office. The coordinator and the assistant are key employees in integrating the many diverse interests and entities in the watershed.

Monitoring and Data evaluation

The coordinator assistant will be evaluated regularly by the Watershed coordinator and the Board of Directors to ensure timely and efficient completion of the duties required.

Implementability

The Watershed Coordinator is scheduled to be hired in mid-August and with approximately one month of introduction the need for an assistant will be acute by October. The work is there and the position is needed. Implementability is high.

Costs and Schedule to implement proposed project

Budget Costs

Project Phase and task	Direct labor hours	Direct Salaries and benefits	Overhead labor (general, admin and fee	Service contracts	Materials and acquisition contracts	Miscellaneous and other direct costs	Total costs
Task 1	2080	24,336	2,934			5,000	\$32,270

Scheduled Milestones

Hiring of Assistant.....November 1997

Third Party Impacts

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Compliance with standard terms and conditions

NONDISCRIMINATION COMPLIANCE STATEMENT

COMPANY NAME

Butte Creek Watershed Conservancy

The company named above (hereinafter referred to as "prospective contractor") hereby certifies, unless specifically exempted, compliance with Government Code Section 12990 (a-f) and California Code of Regulations, Title 2, Division 4, Chapter 5 in matters relating to reporting requirements and the development, implementation and maintenance of a Nondiscrimination Program. Prospective contractor agrees not to unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, denial of family and medical care leave and denial of pregnancy disability leave.

CERTIFICATION

I, the official named below, hereby swear that I am duly authorized to legally bind the prospective contractor to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

SCOTT A. Gailey

OFFICIAL'S NAME

7/28/97

DATE EXECUTED

EXECUTED IN THE COUNTY OF

Butte

PROSPECTIVE CONTRACTOR'S SIGNATURE

PROSPECTIVE CONTRACTOR'S TITLE

Treasurer

Butte Creek Watershed Conservancy

PROSPECTIVE CONTRACTOR'S LEGAL BUSINESS NAME

Scott A. Gailey, CPA